

2026-28 ACT Reconciliation Council Application Form

Form Preview

Form Explanation

ABOUT THE 2026-2028 TERM FOR THE ACT RECONCILIATION COUNCIL

The ACT Reconciliation Council is an advisory body that supports and advises the ACT Government on advancing reconciliation in the Australian Capital Territory. Established following the introduction of the ACT Reconciliation Day public holiday, the Council plays a place-based leadership role in promoting reconciliation throughout the year across the ACT community.

The Council provides informed, community-grounded advice to the Minister for Aboriginal and Torres Strait Islander Affairs, supports the planning and delivery of the annual ACT Reconciliation Day public holiday and associated activities, and promotes reconciliation through engagement, education, advocacy and leadership aligned with the five dimensions of reconciliation.

Goals and Objectives

The ACT Reconciliation Council aims to:

- Provide strategic, community-informed advice on reconciliation priorities, opportunities and emerging issues in the ACT.
- Promote understanding, respect and positive relationships between Aboriginal and Torres Strait Islander peoples, government and the broader ACT community.
- Support culturally safe engagement and ways of working that respect and promote Aboriginal and Torres Strait Islander self-determination.
- Engage with community members, stakeholders and sectors to strengthen reconciliation outcomes across the ACT.
- Support the planning and delivery of the annual ACT Reconciliation Day public holiday and associated activities that foster connection, reflection and unity.

ABOUT THE ACT RECONCILIATION COUNCIL RECRUITMENT (2026 -2028)

This recruitment round aims to fill up to 6 vacancies on the ACT Reconciliation Council, including Co-Chairs and Members roles, for the next Council term commencing in November 2026.

The recruitment process will follow a fair and merit-based approach and seek to strengthen the collective skills and experience and perspectives of the Council, while ensuring membership reflects the diversity of the ACT community.

WHO SHOULD APPLY

The ACT Reconciliation Council welcomes applications from people who are committed to advancing reconciliation in the Australian Capital Territory and who can contribute thoughtful, informed and community-grounded advice to government.

We encourage applications from individuals who:

- Demonstrate a strong understanding of reconciliation and its importance in the ACT, including a commitment to strengthening respectful relationships and supporting the self-determination of Aboriginal and Torres Strait Islander peoples.
- Have authentic connections with Aboriginal and/or Torres Strait Islander communities and/or the broader ACT community, and can engage in culturally safe, respectful and ethical ways.
- Bring lived experience, professional experience or community knowledge that can support the Council's role in promoting reconciliation across the ACT community, aligned with the five dimensions of reconciliation.

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- Have experience contributing constructively to boards, committees, advisory groups or other collective decision-making processes, and are able to work collaboratively to provide informed advice.
- Can communicate clearly and respectfully across diverse communities, sectors and perspectives, and contribute to productive, consensus-focused discussions.
- Are willing and able to actively participate in Council meetings and activities, uphold governance, confidentiality and conflict of interest requirements, and model the Council's Ways of Working.

Membership of the Council seeks to reflect the diversity of the ACT community. Applications are encouraged from Aboriginal and Torres Strait Islander peoples, people from a range of cultural backgrounds, ages and life experiences, people with disability, LGBTIQ+ people, and individuals from across different sectors and regions of the ACT.

Applicants must be ACT residents, work, study or volunteer in the ACT, or otherwise demonstrate a strong connection and commitment to the ACT community. Members are appointed as individuals, not as representatives of organisations.

INDEPENDENT ASSESSMENT PANEL

All applications will be assessed by an independent assessment panel. This panel will assess applications against the selection criteria and provide recommendations to the Minister for Aboriginal and Torres Strait Islander Affairs, who is responsible for appointing members to the Council.

CONFIDENTIALITY

All information provided in this form will be treated as confidential. In compliance with the *Information Privacy Act 2014* (the Act) personal information on this form may be stored in HCSD records database and may also be used for statistical research, information provision and evaluation of services. Your personal information may be disclosed to other agencies and third parties for purposes related to this application. Except in these circumstances, personal or commercial information will only be disclosed to third parties with your consent unless otherwise required or authorised by law.

ACCESSIBILITY

- The ACT Government is committed to making its information, services, events, and venues, accessible to as many people as possible.
- If you have difficulty reading a standard printed document and would like to receive this publication in an alternative format – such as large print or audio – please telephone 13 22 81
- If English is not your first language and you require translating and interpreting services, please telephone 131 450
- If you are deaf or hearing impaired and require the TTY typewriter service – please telephone (02) 6205 0888.

HOW TO APPLY

Applications must be submitted through this application form.

OTHER INFORMATION

You will receive confirmation once your application is submitted.

Late or incomplete applications will not be accepted, and applications cannot be changed after submission.

Personal Details

* indicates a required field

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The ACT Reconciliation Council

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Email *

Must be an email address.

Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Phone Number (work) *

Must be an Australian phone number.

Phone Number (mobile) *

Must be an Australian phone number.

Pronouns ***How long have you lived in the ACT? *****Are you legally entitled to work in Australia? ***

Yes No

Please provide your short bio *

Word count:

Must be no more than 100 words. This bio will not be published online, but will be used to provide advice to the Minister

Diversity Information

The following questions are asked to help ensure the ACT Reconciliation Council is representative of the diverse ACT community it serves.

How do you describe your gender? *

Girl, woman or female

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- Boy, man or male
- (I / They) use a different term (please specify in the field below)
- Prefer not to answer

Let us know the term you prefer

Do you wish to identify as any of the following: *

- Culturally and linguistically diverse
- Person with disability
- Lesbian, gay, bisexual, transgender, intersex and/or queer (LGBTIQ+)
- None of the above
- Prefer not to answer

Do you identify as a person of Aboriginal and/or Torres Strait Islander origin? *

- Yes, Aboriginal
- Yes, Torres Strait Islander
- Yes, both Aboriginal and Torres Strait Islander
- No, neither
- Prefer not to answer

Age range *

- under 25
- 25-34
- 35-44
- 45-54
- 55-64
- 65+

Have you previously been a member of an ACT Ministerial Advisory Council? *

- Yes
- No

Please provide the name of the council *

Please provide the dates of appointment *

Co-Chair positions

* indicates a required field

Co-Chair positions

The Co-Chair positions are further explained in the [Terms of Reference for the ACT Reconciliation Council](#).

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Are you interested in being considered for the role of Co-Chair of the ACT Reconciliation Council? *

Yes

No

Why would you like to nominate for the position of Co-Chair what would you like to achieve over the two years? *

Word count:

Maximum 250 words

Selection Criteria

* indicates a required field

The Council members provide community-informed advice and leadership to advance reconciliation in the ACT.

The Council appointments are for a two (2) year term. This recruitment round is being undertaken to appoint 6 members, including the Co-Chair, for the next Council term 1 November 2026 – 31 August 2028.

In line with the Terms of Reference, Members and Co-Chairs may be remunerated by way of an ACT Remuneration Tribunal Determination payment.

The Co-Chairs and Members (who are not also ACT Public Servants at the time of payment) will be paid per diem (which in effect means per Council general meeting) at a rate determined by the current ACT Remuneration Tribunal Determination for Part-time Public Office Holders.

Per diem claims can be made for up to:

- Minimum of 4 general meetings with a maximum of 9 general meetings per annum
- 1 additional meeting, per annum which will ordinarily be restricted to the ACT Reconciliation Day event.

The remuneration of members for additional payments or expenses will be considered on a case-by-case basis and needs to be discussed and agreed with the Secretariat before the expense is incurred. Remuneration should not exceed 10 payments per year.

It is the responsibility of members to arrange to be released from other commitments, including employment, to attend meetings and participate fully in The ACT Reconciliation Council activities.

In addition to these meetings, members are expected to undertake additional work out of session including:

- Preparation of meetings
- Writing submissions
- Participation in the work of sub committees
- Preparation of and attendance at community events during Reconciliation Week and ACT Reconciliation Day event.

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Applicants must respond to each selection criterion separately, using clear examples drawn from their skills, experience, or lived experience. Responses must meet the specified word limits.

The criteria cover personal attributes such as lived experience, community connection, communication skills, and leadership, as well as commitment to reconciliation, inclusion, community contribution, and participation in Reconciliation activities.

Understanding and Commitment

In your response, demonstrate your commitment and ability against each of the criteria.

1. Describe your understanding of reconciliation and its importance in the ACT. In your response, outline how your experience, values or lived practice shape your commitment to advancing reconciliation for Aboriginal and Torres Strait Islander peoples. *

Word count:

Must be no more than 150 words

2. What do you understand to be the role of the ACT Reconciliation Council, and how would you contribute effectively within an advisory, rather than decision-making role? *

Word count:

Must be no more than 150 words

Community Connection and Perspective

In your response, demonstrate your commitment and ability against each of the criteria.

3. Describe your connection to Aboriginal and/or Torres Strait Islander communities and/or the broader ACT community. Include how you engage respectfully, maintain relationships, and bring community perspectives into your work or leadership. *

Word count:

Must be no more than 150 words

4. What lived experience, perspective or knowledge would you bring to the Council that you believe is currently under-represented or particularly relevant to reconciliation in the ACT? *

Word count:

Must be no more than 150 words.

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Experience, Skills and Contribution

5. Outline your experience contributing to boards, committees, advisory groups or collective decision-making processes. Describe how you work constructively with others to provide informed advice or progress shared outcomes. *

Word count:

Must be no more than 150 words

6. Describe how you communicate and collaborate across diverse communities, organisations or sectors. Include how you listen respectfully, build trust, and work through different perspectives in culturally safe ways. *

Word count:

Must be no more than 150 words.

7. How would you contribute to promoting reconciliation in the ACT as a Council member? Include any networks, partnerships or sector knowledge you would draw on to support the Council's work. *

Word count:

Must be no more than 150 words.

Participation and Governance

Please note that Council meetings are held on Mondays between 1:00pm and 2:00pm. Meeting dates are set up to 12 months in advance, and members are expected to attend all scheduled meetings.

8. Confirm your capacity to actively participate on the ACT Reconciliation Council, including attending meetings, engaging in Council activities, and adhering to governance, confidentiality, and conflict of interest requirements.

Yes

No

Referees

* indicates a required field

Your referees will be contacted by the independent assessment panel if you are shortlisted as a suitable candidate.

Your referees must be able to rate and comment on your ability to meet the selection criteria, such as, your knowledge of issues, community engagement experience, commitment to Reconciliation, and capacity to contribute to the work the Council.

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To illustrate your connection to your community, your nominations must be supported by 2 community referees who can provide reliable verification of the nomination. Please note: your referees must **NOT** be a relative or member of your family.

Referee 1 Name *

First Name

Last Name

Referee 1 Email *

Must be an email address.

Referee 2 Name *

First Name

Last Name

Referee 2 Email *

Must be an email address.

Documentation

Please attach your CV no longer than 3 pages together with your application. You can also use the text box below to type it inside this form. Your CV needs to include the following details: i. Employment history and other relevant professional experiences (paid or volunteer); ii. Current and previous appointments on Federal, State or Territory bodies (boards, councils, committees, if applicable); iii. Membership of professional or community organisations including membership of non-government boards and committees (if applicable); iv. Any other relevant information.

Curriculum Vitae (CV). Please attach your CV - no more than 3 pages. *

Attach a file:

No more than 3 pages.

Cultural identity

For the purpose of this process, eligibility is determined by the applicant meeting the following criteria:

- being of Aboriginal and/or Torres Strait Islander descent;
- identifying as an Aboriginal and/or Torres Strait Islander person; and
- are accepted as being of Aboriginal and/or Torres Strait Islander descent in the community where they currently or have previously lived.

Applicants may submit one or more of the below methods of confirmation:

- Confirmation of Aboriginality (COA) This is a document issued by a registered Aboriginal Community Controlled Organisation (ACCO) in accordance with the legal definition.

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- Letter of recognition from a registered ACCO identifying that the person is known and accepted as an Aboriginal and/or Torres Strait Islander person.
- Letter from a recognised Elder who has relevant cultural authority, that identifies that the person is known and accepted by the community as an Aboriginal person.
 - Communal recognition as an Elder, generally through a registered ACCO, will be considered in determining the relevance of the claims in line with the grant requirements.

Please upload evidence of your Aboriginal and/or Torres Strait Islander cultural identity. *

Attach a file:

Certification

* indicates a required field

*

I certify that the information contained in this form and any additional information provided is true and correct.

*

I understand that the lodgement of this nomination form does not guarantee my appointment to the ACT Reconciliation Council.

Name *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Date *

Must be a date.

Privacy Notice

In compliance with the *Information Privacy Act 2014* (the Privacy Act) personal information on this form may be stored in HCSD's records database and may also be used for statistical research, information provision and evaluation of services. Your personal information may be disclosed to other agencies and third parties for purposes related to this application and/or monitoring compliance with the Privacy Act. Except in these circumstances, personal or commercial information will only be disclosed to third parties with your consent unless otherwise required or authorised by law. Read our [Privacy statement.](#)

You are now coming to the end of your application process. Please **REVIEW** your application to ensure you have included all the information required and then click **SUBMIT**. Once submitted, you will not be able to retrieve your application for additional edits.

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Feedback

Please take a few moments to provide some feedback. We would value any feedback you may have regarding our online grants' application process.

How did you find out about this opportunity?

- Word of mouth
- ACT Jobs website
- A current ACT Reconciliation Council member
- ACT government website
- Recruitment websites
- Other:

Please indicate how you found the online application process

- Very easy
- Easy
- Neither
- Difficult
- Very difficult

Do you have any recommendations and/or advice that could improve the application process?